

The Review Committee looks forward to receiving your proposals for the upcoming funding cycle, with Important Dates, & Funding Details, and Eligibility/Application Requirements described below.

Deadlines

- Please contact OBGYN_Applications@duke.edu no later than Friday, Nov. 18, 2022 to assist with budget preparation, if needed. Working with the Ob/Gyn RASR grant team is a requirement for this submission.
- **Budget and budget justification must be submitted for review by the Office of Research by Friday, Dec. 2, 2022**
- **Applications must be submitted to OBGYN_Applications@duke.edu by Friday, Dec. 9, 2022 by 11.59 p.m. EST**

Details

- Award Dates – January 1, 2023 through December 31, 2023
- Eligibility requirements
 - *Faculty, Fellow, Resident, PhD Candidate or Post-doctoral Associate in Duke ObGyn*
 - Primary mentors must be up-to-date with current Carter Club dues
- Budget Limits
 - Faculty, Fellow, PhD Candidate, or PostDoc - \$8,696 direct costs + \$1,304 Departmental General & Administrative (G&A) costs
 - Residents - \$4,348 direct costs + \$652 Departmental G&A
- Unallowable Costs
 - Faculty Salary
 - Travel support
 - Publication fees
 - Non-salary expenses on individual items over \$2500, unless approved by Office of Research
- Required NIH grant forms – Instructions and downloadable forms can be found here: <https://grants.nih.gov/grants/funding/phs398/phs398.html>
 - Research Plan (4 page limit including Specific Aims)
 - Biosketches for PI, mentor, and other important co-investigators
 - Budget Detail Page (no modular format allowed)
 - Budget Justification (no modular format allowed)
- A statistical analysis plan along with a named statistician or appropriate faculty member must be named within your Research Plan
- Cover letter
 - Addressed to the “Charles Hammond Fund Review Committee”
 - Include title of study, PI name, faculty mentor name (if applicable)
- Letter of support from the mentor(s) and faculty member(s) describing their involvement in planning the study and intended involvement in study implementation
- Applications that do not meet all stated requirements will not be accepted for review